



SOUTHEAST COMMUNITY BUSINESS ASSOCIATION

Success is our connection!

SECBA.org

January 2010 Newsletter

PRESIDENT'S MESSAGE

As I begin to serve as President of the SECBA, I would ask for the support of each member to help make SECBA membership a positive experience. I welcome your suggestions as to how we can strengthen our group and help bring value to your businesses. If you know of other businesses in our area that are not currently members of SECBA, please invite them as a guest at our next meeting. Remember to bring business cards to the meeting, so other members can pick up one of your cards for future business opportunities.

Plan on attending the next SECBA meeting on Thursday, January 6, 2011 at the Moose Club. The featured member for the January 2011 meeting will be Abbott's Groom & Board. The plan is to feature one to two members at each meeting. The feature member will have a table set up during the network time 6:00-6:30 to provide business cards and information on their business. The feature member at each meeting will have the opportunity to provide a short overview of their business during the meeting. If you are interested in a feature member spot at one of the 2011 meetings, we currently have spots available Feb. 3, March 3, April 7, May 5, August 4, Sept. 1, Oct. 6 and Nov. 3. These opportunities are available on a first come basis, so contact Steve Blake ASAP to reserve your feature member spot at a future meeting.

I would like to take this opportunity to thank Tim Marion for serving as President of the SECBA. The support Tim has given the SECBA is greatly appreciated.

I look forward to seeing you at the January 6, 2011 meeting.

Thank you,

Steve Blake
Blake Electric
336.273.0800

About our speaker:

Sports & Properties, Inc.
Hill Carrow, CEO

Mr. Carrow's company is coordinating the U.S. Figure Skating Championship event to be held in Greensboro January 22 – 30, 2011.

He will talk with us about the huge impact this will have on the city of Greensboro, its people and businesses.

A copy of **SECBA bylaws** follows this newsletter. There are two issues up for change. They are highlighted in **yellow** and will be addressed at the January 6th meeting.

January TableTopper

Marti & Duane Abbott, Owners
Abbott's Groom & Board

1331 Wiley Lewis Road
Greensboro, NC 27406
336.370.1800

abbotts@triad.twcbc.com

Calendar of Events

January 6, 2011 – Membership meeting at Moose Lodge on Blakeshire Drive. 6:00PM

Speaker: Hill Carrow, CEO of Sports & Properties, Inc.

RSVP: Connie 336.433.4236 or ccthompson@bbandt.com
Please respond by Wednesday, Jan. 5, 2011

*We meet the first Thursday of each month.
Members must be in good standing to attend meetings.*

Officers:

President: Steven Blake 273-0800
Vice President: Connie Thompson 433-4236
Secretary: Jennie Boulden 392-4605
Treasurer: Lynn Donovan 674-5320

Board:

Dan Donovan 292-7280
Kirby Ward 273-6140
Matt Rio 482-2200

By-Laws of the Southeast Community Business Association.

Approved 3/6/2008

Article I

The official name of this business association shall be The Southeast Community Business Association (SECBA).

Article II

Section I PURPOSES

The purpose of the association is to promote the common business interest of, and provide recognition to business owners who strive to achieve professional competence in the southeast area of Guilford County.

The purpose of the association shall be:

1. To associate with other business owners for the purpose of mutual advantage, education, and cooperation.
2. To operate without profit, and no part of the income of the association shall ensure to the benefit of any individual member.
3. To provide a platform for individual business owners.

Article III

Section I. ELIGIBILITY

The association shall have no right to exclude or attempt to exclude any firm or individual from applying for membership. All decisions on membership eligibility shall be made solely by the Executive Committee. By a simple majority vote of the Executive Board, any membership/sponsorship may be terminated.

COMPOSITION

An [Executive Committee](#) shall manage the affairs of the association. The composition of the Committee shall strive to give fair representation to all members. The Committee shall consist of not less than three or more than seven members. The offices of Secretary and Treasurer may be combined and made the responsibility of one person.

OFFICERS

All officers shall be members in good standing, and shall hold office for a two-year term. Officers may serve no more that (2) two consecutive terms. The association shall elect from its own membership the following officers:



- A. President, who will preside at all Executive Committee meetings, and meetings of the general membership, shall appoint all committee chairs, authorize all disbursements, and shall be an ex-officio member of all committees.
- B. Vice-President, who shall assist the President in all duties, and shall perform such duties as are assigned by the President and in the absence of the President, or upon direction of the President or members of the Executive Committee, shall perform all the duties of the President.
- C. Secretary, who shall maintain all official records, including meeting minutes, original sign-in sheets, copies of chapter mailing to members, and a copy of the chapter mailing list.
- D. Treasurer, who shall adhere all accounting procedures, and keep a reporting of all disbursements made by the association.
- E. Additional offices may be created at the request of any member of the Executive Committee, subject to approval by majority of the Committee.

The Past President, who occupied the office of President during the immediate previous term, shall serve as an officer of the Executive Committee. **The Past President shall be a voting member of the Committee** and act as advisor to the President. The Past President shall perform other duties as may be requested by the President and/or Executive Committee. If, for any reason, such person cannot serve in such office, then the office shall remain vacant.

NOMINATIONS COMMITTEE

The President shall select, with the advice and consent of the Executive Committee, members of the Nominations Committee. The association Nominations Committee shall consist of two members of the Executive Committee and three members from the general membership.

The Nomination Committee shall solicit the full membership, consider recommendations, and shall nominate one candidate for each office.

Any voting member may submit a nomination for consideration, in writing, at least 15 days prior to the election. The Nominations Committee shall submit its proposed slate of officers to the general membership a minimum 14 days in advance of the election. The committee will accept additional nominations from the floor when the nominations are presented to the general membership.

ELECTIONS

Whenever only one nomination for an elective office is presented to the membership, election shall be by voice vote.

Whenever more than one nomination is presented, vote shall be by secret ballot. If more than two candidates are named for an office, a majority of the members voting shall be necessary to elect. If no candidate receives a majority, a second vote shall be taken upon the two leading candidates.

RESIGNATIONS AND REMOVAL

Any officer may resign at any time by delivering written notice to the President. The President may appoint a qualified member, subject to the approval of the Executive Committee, to completing the term left vacant. The President may resign any time by delivering written notice to the Vice President and SECBA.

Should the President resign or be removed, the Vice President will serve as President for the remainder of the term. Should the Vice President be unable or unwilling to serve, the SECBA will appoint an interim President until the next membership election.

The general membership shall have the power to remove any officer of the association from office by an affirmative vote of the majority of the general membership for such causes as the membership may deem good and sufficient; except that any motion for the removal of an officer shall be tabled by the membership until at least 30 days written notice thereof, accompanied by a written complaint given to the individual, allowing sufficient time for a written reply from the officer in question delivered to the Executive Committee.

Any majority decision made by the SECBA to proceed with further investigation of an individual shall be followed by written notice to the individual in question, granting the individual 30 days in which to respond to the SECBA. The SECBA reserves the right to suspend the individual in question at their discretion until the Board has reached a decision.

MEETINGS

Executive Committee Meetings

Regular attendance at all Executive Committee meetings is required. Any board member who misses two consecutive meetings without an acceptable excuse shall be considered to have resigned. Reasons for absence should be noted in meeting minutes.

Membership Meetings

A minimum of four general membership meetings must be held each year, preferably on a quarterly basis. Notice of the date, hour and place of meeting shall be given to the membership at least 7 days in advance. Currently, membership meetings are held monthly on the first Thursday of every month.

Special Meetings

Special meetings of the Executive Committee or general membership may be called by the President or by the majority of the members of the Executive Committee. Notice of such meetings shall be given to each Executive Committee member at least 24 hours in advance and shall state the purpose of the meeting. No business other than that stated in the notification shall be transacted at special meetings.

The President, a majority of the Executive Committee, or 20% of the membership may call special meetings of the general membership. Notice of such meetings and the purpose of the meeting shall be given to each chapter member at least 24 hours in advance.

Special meetings may be called for the purpose of electing officers.

VOTING, QUORUMS

Executive Committee

A quorum for all meetings of the Executive Committee will be three quarters of the members of the Committee, provided that the meeting was called in accordance with these bylaws. A simple majority vote shall decide matters before the Committee.

General Membership

A simple majority vote of the members shall decide an issue provided a quorum is present at membership meetings. A quorum is 50% of the general membership present at the meeting.

ARTICLE IV

COMMITTEES

Establishing Committees

The President, with the advice and consent of the Executive Committee, shall establish committees as needed.

- A. Chairpersons of all committees shall be appointed by the President with the advice and consent of the Executive Committee.
- B. The Chairperson of each respective committee shall select members of the committee.
- C. A President may, with the advice and consent of the Executive Committee, remove the chair or members of any committee appointed pursuant to this Article.
- D. Meetings of all committees shall be upon the call of the committee chair. Notice of the date, hour and place of such meetings will be given to committee members a minimum of seven (7) days in advance.
- E. A simple majority vote in the committee shall decide an issue provided a quorum is present. A quorum is 50% of the members of the committee.

Article V

Membership & Sponsorships

This association may have paid membership by annual dues billed on a quarterly basis for a 12-month membership.

This association may have sponsorships. Donations may be accepted upon approval of the Executive Committee from individuals, other organizations, or area businesses to offset general expenses incurred by the association.

RULES OF PROCEDURE

Roberts' Rule of Order, the latest version present, shall govern the parliamentary procedures of the meetings of the association provided for in these bylaws.

ARTICLE VI

DISSOLUTION OF ASSOCIATION

Upon the dissolution of the association, the Executive Committee shall, after paying or making provisions for payment of all liabilities of the Association, dispose of all the assets of the Association where no part of the net earning shall be distributed to its officers and/or members or pay to influence legislation or a political campaign, but distributed exclusively to organizations operated for charitable purposes, or to a county or an incorporated city or town, all as the Executive Committee shall determine.

Article VII

POLICIES AND PROCEDURES

All members must be members of SECBA in good standing to attend SECBA events/meetings. Membership dues to bring a members in good standing will be collected prior to the meeting.

A prospective member may attend a maximum of two (2) meetings prior to joining SECBA. A prospective member is defined as a potential business person which represents a company with a trade, occupation or profession. A guest is defined as someone invited to attend the meeting. No former members may attend as a guest/prospective member. SECBA will pick up one dinner per company for the first visit only as a prospective member. Second-time prospective members shall be responsible for their own meal. Membership dues to bring them in good standing will be collected prior to the meeting.

The association will pay for all speaker's meals.

Any member who fails to pay the Association dues within sixty (60) days from the due date shall be automatically suspended, and the treasurer shall send written confirmation of the automatic suspension to the member. If the issue is not corrected within thirty (30) days thereafter, the member will be automatically dropped from the membership rolls, unless the Executive Committee takes contrary action.

The by-laws may be amended by the Executive Committee and voted on at any regular or special meeting of the Association by a majority vote of the members present. All such revisions will be announced in the newsletter prior to the next regular meeting.

A business entity shall have only one vote and must be present to vote. Example: If you have more than two people attending from the same firm, only one will be allowed to vote.

ACCOUNTING POLICIES

Income:

When cash and/or a check is being provided to the treasurer, a detailed receipt should accompany the funds and be maintained on file.

The treasurer must report all financial transactions to the board on a quarterly basis.

All treasury financial records must reconcile with the sum of the financial records, such as bank statements.

Expense:

All expense reimbursements request require a receipt.

Expense reimbursement request over \$100 require President's prior written approval.

The treasurer and the alternate signatory cannot sign any contracts or make any financial commitments for the association.